

## **2.12 Photography and Filming**

Please enjoy your visit to the Chelmsford Public Library. We are happy to have you take casual amateur photographs of our buildings for your personal, noncommercial use as a remembrance of your visit.

Please observe the following:

1. Photographing, filming, audio recording, and all forms of digital imagery (including that from mobile devices) of members of the public, members of the Library staff on duty, and public programs is permitted by law in public areas.
2. The filming of children (without permission of the parent or guardian), or the filming of any patron, program, or presenter in a way that is intended to harass, intimidate, or interfere with their use of the library (including the use of flash equipment), is prohibited.

Please note that the Chelmsford Public Library frequently engages in photographing and recording programs and events for its own publicity and promotional purposes. These programs may be broadcast on Chelmsford Telemedia (cable TV), streamed on the web, and/or circulated on DVD. Library staff will make every effort to notify members of the public when filming and audio recording is taking place and will provide a way to attend the program without being filmed. Please notify a Library staff member if you do not want to be photographed or recorded.

*Approved by the Library Board of Trustees, December 2015*